

# International Student Conference on Artificial Intelligence (STCAI) 2021

## Paper Submission Instructions

The submission and review of papers for STCAI-2021 will be managed through an online conference paper management system called **EasyChair**.

This system gives you, the author, complete control over your submission. The submission process involves the:

- Initial Paper Submission
- Revised Paper Submission

The initial submission will be revised with the help of anonymous referees. The authors of accepted draft papers will be asked to submit a revised version prepared with a template for publishing.

This guide is intended to support authors during the submission process. It has 2 parts:

1. Account Setup
2. Paper Submission

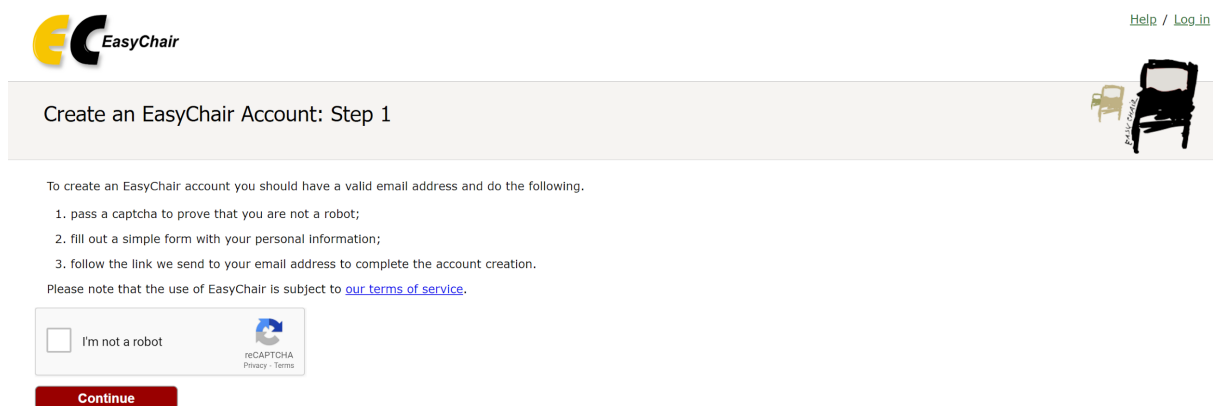
For assistance, please contact our technical chair Zhang Erli:  
[contact@stcai.ai](mailto:contact@stcai.ai)

# Set up an account as an Author

First, you will need to set up an account (username and password) as an author.

**Step 1:** Go to <https://easychair.org/my/conference?conf=stcai2021>

You will then be automatically directed to the page shown in Fig. 1. Click “I’m not a robot”.




EasyChair [Help / Log in](#)

## Create an EasyChair Account: Step 1

To create an EasyChair account you should have a valid email address and do the following.

1. pass a captcha to prove that you are not a robot;
2. fill out a simple form with your personal information;
3. follow the link we send to your email address to complete the account creation.

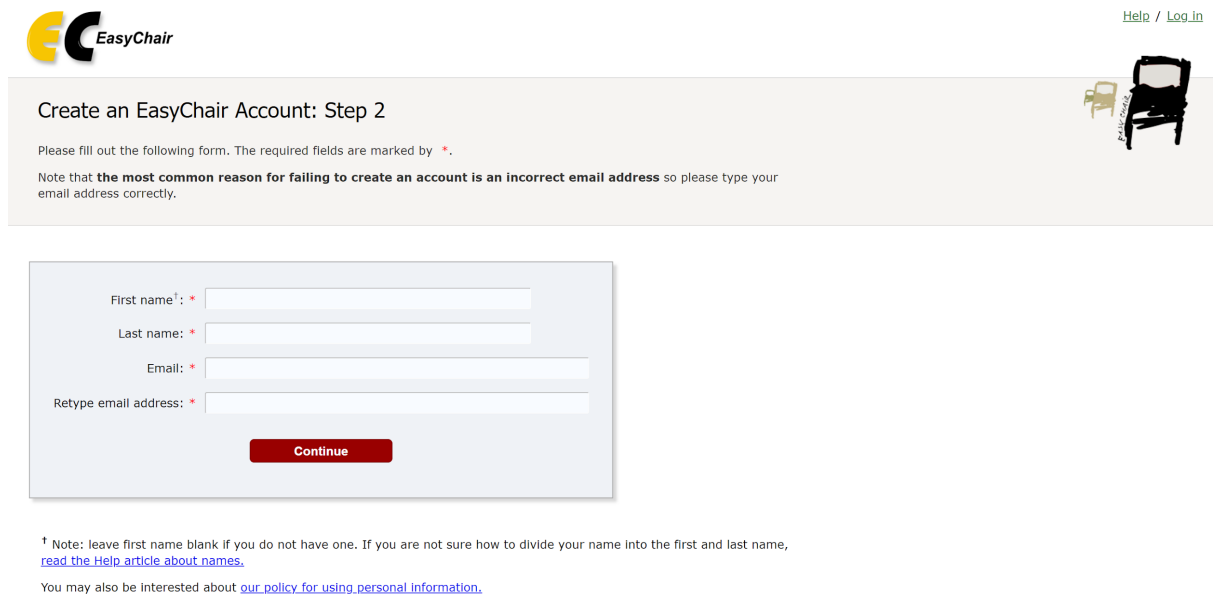
Please note that the use of EasyChair is subject to [our terms of service](#).

I'm not a robot  reCAPTCHA  
[Privacy](#) [Terms](#)

**Continue**

Fig. 1

**Step 2:** follow the on-screen instructions and complete the form.



EasyChair [Help / Log in](#)

## Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by \*.

Note that **the most common reason for failing to create an account is an incorrect email address** so please type your email address correctly.

First name: \*

Last name: \*

Email: \*

Retype email address: \*

**Continue**

† Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names](#).

You may also be interested about [our policy for using personal information](#).

Fig. 2

**Step 3:** After registering, you will receive an email similar to the one in Fig.3. Use the link provided in the email to continue the account registration process.

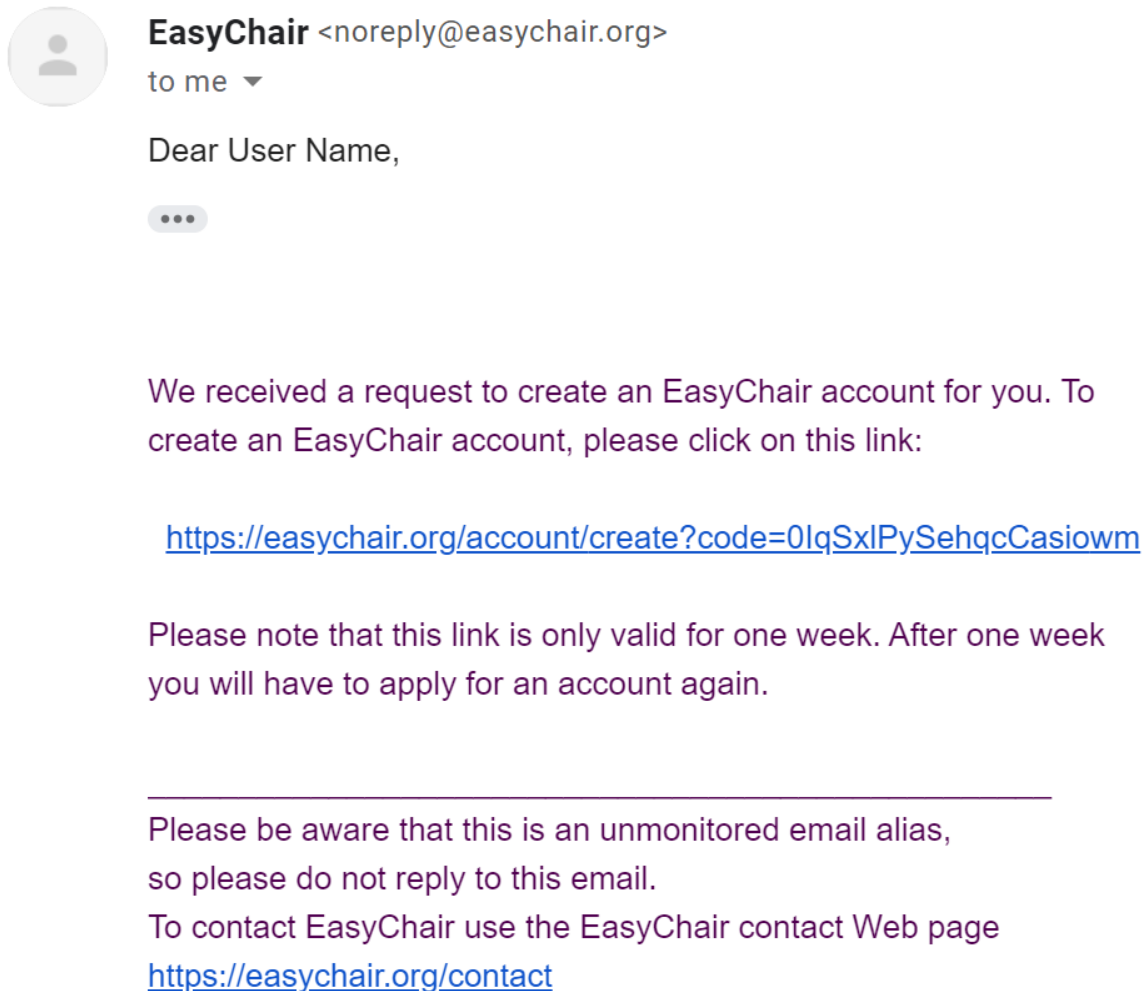


Fig. 3

**Step 4:** Fill out all of the required information (as shown in Fig. 4) and click the “Create my account” button to finalize the account registration process.

## Create an EasyChair Account: Last Step



Hello User Name! To complete the creation of your account please fill out the following form. You should create the account within 30 minutes, otherwise you will have to fill out this form from scratch.

To use EasyChair, you must agree to its [Terms of Service \(view terms\)](#), [\(download terms\)](#).

I agree to EasyChair Terms of Service

---

*Enter your personal data.*

First name<sup>†</sup>: \*

Last name: \*

Organization: \*

Country/region: \*

*The Web page is used to provide a link to it on some EasyChair pages, for example when you are mentioned as an author in a published conference program. It is optional. Please do not use the Web page of your organization here: if you fill this out, it should only be your personal Web page.*

Your personal Web page

---

*Enter your account information. Note that user names are case-insensitive*

User name: \*

Password: \*

Retype the password: \*

Fig. 4

After the account is registered, you may log in to STCAI again through: <https://easychair.org/my/conference?conf=stcai2021>

# Paper submission

After logging in to the EasyChair website for STCAI-2021, you will be redirected to the STCAI2021 submission page (as is shown in Fig. 5).

**Step 1:** Click “Make a New Submission” to start the submission.

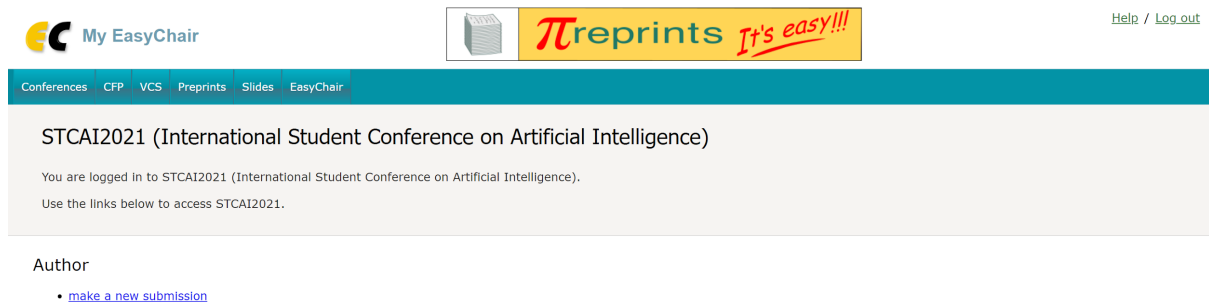
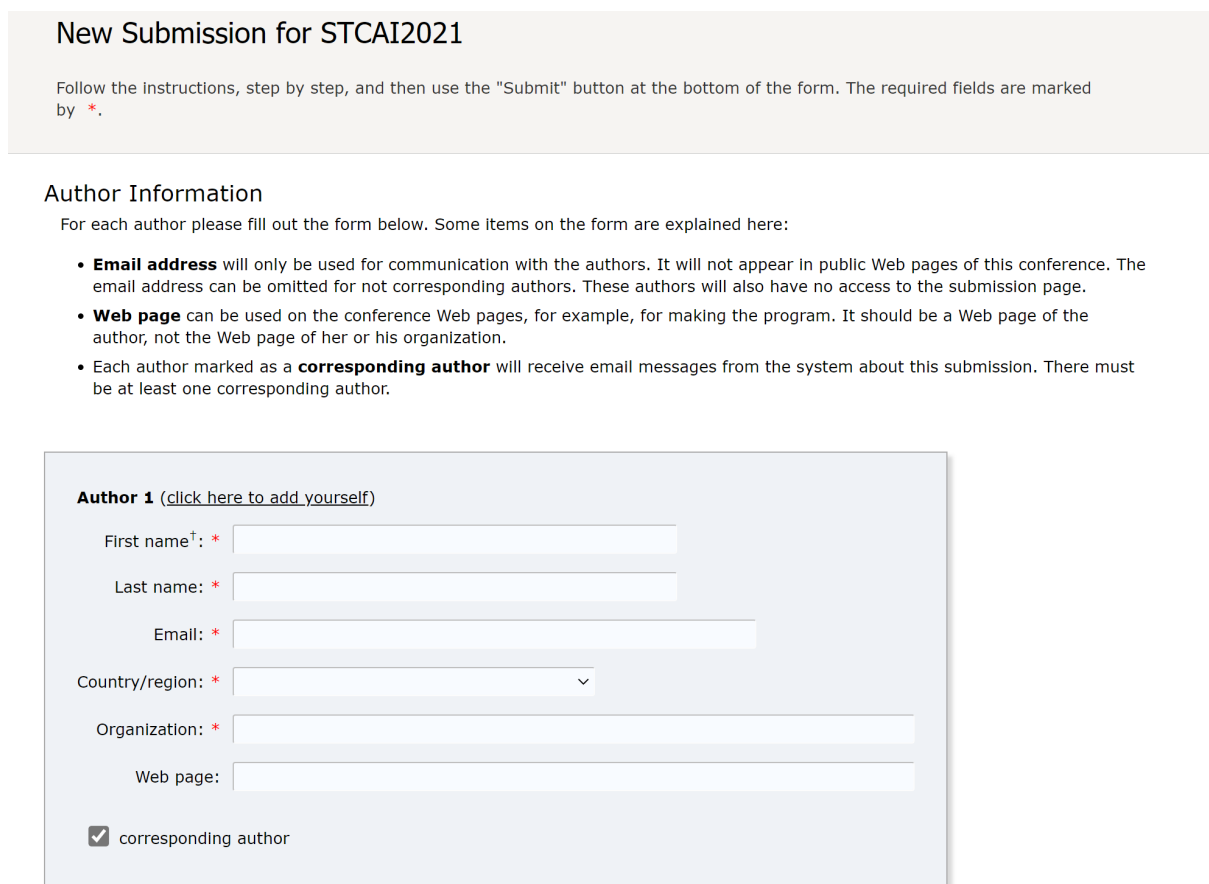


Fig. 5

**Step 2:** Follow the on-screen instructions and fill out all of the required information about the authors (as shown in Fig. 6).

The screenshot shows the 'New Submission for STCAI2021' form. It includes the following text: 'Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by \*.' Below this is the 'Author Information' section, which states: 'For each author please fill out the form below. Some items on the form are explained here:'. A list of instructions follows: 

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

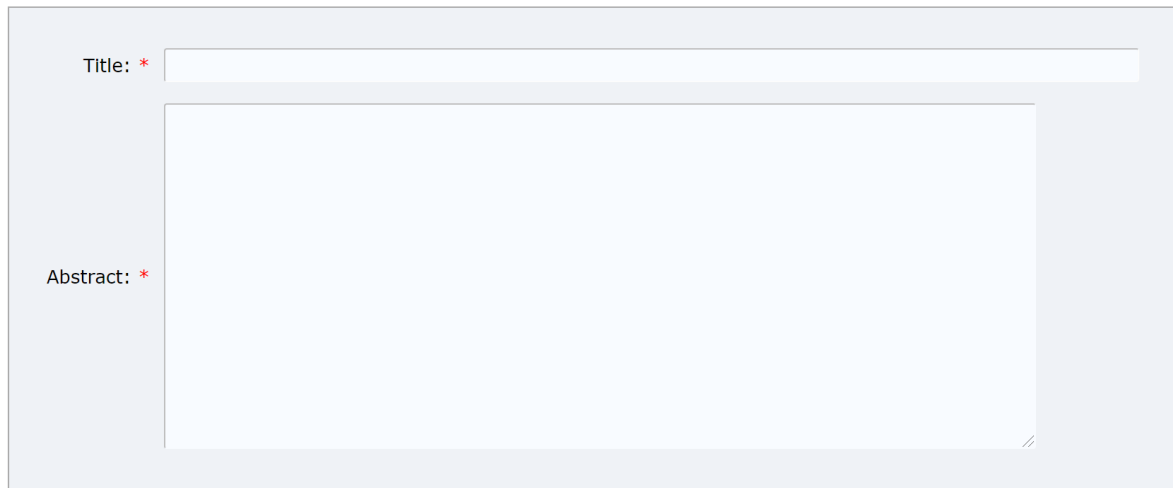
The form itself is titled 'Author 1 (click here to add yourself)'. It contains several input fields, all marked with a red asterisk to indicate they are required: 'First name†: \*', 'Last name: \*', 'Email: \*', 'Country/region: \*' (with a dropdown arrow), 'Organization: \*', and 'Web page:'. At the bottom of the form, there is a checkbox labeled 'corresponding author' which is currently checked.

Fig. 6

### Step 3: Fill out the text abstract, keywords and the related topics (as shown in Fig. 7).

#### Title and Abstract

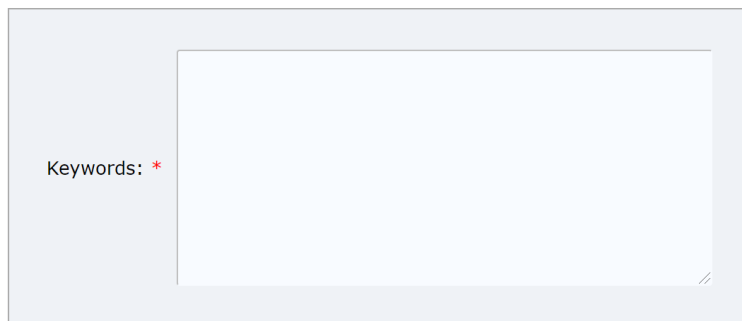
The title and the abstract should be entered as plain text, they should not contain HTML elements.



The form consists of two input fields. The first is a single-line text box labeled "Title: \*" with a red asterisk. The second is a larger multi-line text box labeled "Abstract: \*" with a red asterisk. Both fields are currently empty.

#### Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.



The form consists of a single multi-line text box labeled "Keywords: \*" with a red asterisk. The box is currently empty.

Fig. 7

### Step 4: Click "Submit" to upload your paper (as shown in Fig. 8).

#### Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**



A red rectangular button with the word "Submit" written in white text.

Fig. 8

Congratulations! Your submission has now been saved and uploaded!